

To: Harold Levinson Associates (HLA) Customers

From: Jaime Wolff, Internal Audit

Date: December 16, 2016

RE: Recall Notice

This notice is to inform you that items you <u>may</u> have purchased have been recalled by the manufacturer. This is due to the possible presence of undeclared milk in the chocolate chips. People with a dairy allergy or sensitivity may run the risk of a serious or life threatening allergic reaction if they consume these products. Please do not sell and remove all affected product from your stores shelves.

It is HLA's policy to accept returns and issue credit for the contaminated products with the identified UPC Codes and dating listed below. HLA will <u>not</u> provide credit for those products that are not contaminated or recalled. In order to receive credit, the following must occur:

- The product was purchased from HLA.
- The product must be boxed separately from all other returns and labeled "Recalled Product".
- The product must be listed below and contain the dating listed. If the product does not match, it will not be accepted and credit will not be given.
- The potentially contaminated product must be returned to HLA within the normal ordering cycle, not to exceed 14 business days from the date listed on this letter. No exceptions will be provided.

Please check the specific Manufacturers' websites for more information about the recalls.

Description	HLA Item Number	Best if Used by Date	UPC Code	Manufacturer's Website
2.0 oz per package Linden Chocolate Chippers	308739	2/08/2017 – 3/28/2017	076809-30017	www.lindencookies.com

For any questions or concerns, please contact your HLA Sales Representative.